

DDA 76-2249

4 May 1976

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Joint Computer Support
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : DDA Personnel Rotation Program

1. The attached draft is the outcome of one of our discussions at the recent Office Director's Conference.

2. There are several ways, obviously, such a program can be mounted but we think the program described in the attachment will do the trick. May I have your reaction by 14 May 1976. If it is affirmative and brief a telephone call will do. Otherwise, let's have a note and then we will see what it all looks like.

/s/ John F. Blake

John F. Blake

Att

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